

Solicitation Response(SR) Dept: 0310 ID: ESR0317200000005344 Ver.: 1 Function: New Phase: Final

Modified by batch , 03/19/2020

Header  3



General Information Contact Default Values Discount Document Information

Procurement Folder: 689178	SO Doc Code: ARFQ
Procurement Type: Agency Master Agreement	SO Dept: 0310
Vendor ID: 000000127199	SO Doc ID: DNR2000000032
Legal Name: AMERIGAS PROPANE LP	Published Date: 3/13/20
Alias/DBA:	Close Date: 3/19/20
Total Bid: \$472,750.00	Close Time: 13:30
Response Date: 03/17/2020	Status: Closed
Response Time: 13:05	Solicitation Description: Addendum No 04_Open-End Propane Contract - Cacapon
	Total of Header Attachments: 3
	Total of All Attachments: 3

Vendor Mark Up: \$0.38



**State of West Virginia
Request For Quotation
Fuels**

Procurement Folder : 689178

Document Description : Addendum No 02_Open-End Propane Contract - Cacapon Resort SP

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2020-03-06	2020-03-12 13:30:00	ARFQ 0310 DNR2000000032	3	Final

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone <i>Amerigas</i> <i>126 East Third Avenue</i> <i>Ranson, WV 25438</i> <i>800-222-0808</i>

FOR INFORMATION CONTACT THE
 James H Adkins
 (304) 558-3397
 jamie.h.adkins@wv.gov

Signature X *[Handwritten Signature]* **FEIN #** *23-2787917* **DATE** *3/10/2020*

INVOICE TO		SHIP TO	
SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV25411-3300 US		SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV 25411 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Propane				

Commodity Code	Manufacturer	Model #	Specification
15111501			

Extended Description
Please see Exhibit A - Pricing Page

SCHEDULE OF EVENTS		
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Line	Event	Event Date
1	Non-Mandatory Pre-Bid Meeting @ 10 a.m. EST	2020-02-20
2	Technical Question Deadline at 9:00 a.m. EST	2020-02-27



State of West Virginia
Request For Quotation
Fuels

Procurement Folder : 689178

Document Description : Addendum No 03_Open-End Propane Contract - Cacapon Resort SP

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2020-03-11	2020-03-19 13:30:00	ARFQ 0310 DNR2000000032	4	Draft

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone <i>Americigas</i> <i>126 East Third Avenue</i> <i>Ranson, WV 25438</i> <i>800-222-0808</i>

FOR INFORMATION CONTACT THE

James H Adkins
(304) 558-3397
jamie.h.adkins@wv.gov

Signature X

FEIN #

23-2787917

DATE

3/16/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum No. 03 is issued to publish and distribute the attached information to the Vendor Community.

INVOICE TO		SHIP TO	
SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV25411-3300 US		SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV 25411 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Propane				

Commodity Code	Manufacturer	Model #	Specification
15111501			

Extended Description
Please see Exhibit A - Pricing Page

SCHEDULE OF EVENTS		
Line	Event	Event Date
1	Non-Mandatory Pre-Bid Meeting @ 10 a.m. EST	2020-02-20
2	Technical Question Deadline at 9:00 a.m. EST	2020-02-27

DNR2000000032	Document Phase Final	Document Description Addendum No 03_Open-End Propane Contract - Cacapon Resort SP	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NAME: Open-End Propane Contract for Cacapon Resort SP
SOLICITATION NO: ARFQ DNR20*32
ADDENDUM NO: No. 03

The purpose of this addendum is to modify the solicitation identified above to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. Addendum issued to modify Bid Opening Date to THURSDAY, MARCH 19, 2020 at 1:30 p.m. EST
No further changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFQ DNR20*32

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amerigas
Company

[Signature]
Authorized Signature

3/16/2020
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



**State of West Virginia
Request For Quotation
Fuels**

Procurement Folder : 689178

Document Description : Addendum No 04_Open-End Propane Contract - Cacapon Resort SP

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2020-03-12	2020-03-19 13:30:00	ARFQ 0310 DNR2000000032	5	Final

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone <i>Amerigas</i> <i>186 East 3rd Avenue</i> <i>Ranson, WV 25438</i> <i>800-222-0808</i>

FOR INFORMATION CONTACT THE

James H Adkins
 (304) 558-3397
 jamie.h.adkins@wv.gov

Signature X

FEIN #

23-2787917

DATE

3/16/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum No. 04 is issued to publish and distribute the attached information to the Vendor Community.

INVOICE TO		SHIP TO	
SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV 25411-3300 US		SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV 25411 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Propane				

Commodity Code	Manufacturer	Model #	Specification
15111501			

Extended Description

Please see Exhibit A - Pricing Page

SCHEDULE OF EVENTS		
Line	Event	Event Date
1	Non-Mandatory Pre-Bid Meeting @ 10 a.m. EST	2020-02-20
2	Technical Question Deadline at 9:00 a.m. EST	2020-02-27

DNR2000000032	Document Phase Final	Document Description Addendum No 04_Open-End Propane Contract - Cacapon Resort SP	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NAME: Open-End Propane Contract for Cacapon Resort SP
SOLICITATION NO: ARFQ DNR20*32
ADDENDUM NO: No. 04

The purpose of this addendum is to modify the solicitation identified above to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. Addendum issued to publish Vendor questions and Agency responses.

No further changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Attachment A

REQUEST FOR QUOTATION
West Virginia Division of Natural Resources
Cacapon Resort SP – Open End Propane Contract
ARFQ DNR20*32 • Technical Questions #2

Q1: Painting the tank tan was not called out specifically in the bid document, our tanks are already painted so there will be a cost to repaint the tank tan. Can we charge for this cost or may we leave our tanks painted their current color?

A1: All Vendor owned tanks must be a neutral tan color. Tan color must be consistent throughout the Park. It is the Vendors discretion to charge for painting tanks as part of the installation fee.

Q2: Can the supplier charge an hour rate instead of a monthly rate for maintenance?

A2: No. Any incidental charges must be included the monthly rate.

Q3: Can the supplier charge for parts/materials for government owned tanks?

A3: No. Any incidental charges must be included in the monthly Maintenance rate.

Q4: Can the supplier charge for parts/materials for vendor owned tanks?

A4: No.

Q5: Can you please elaborate on the piping that is currently in place? How far is it from the building, what type of material is the current piping?

A5: State owned "Tank Farm" piping is a 2" PVC line that is 345 feet from the new building construction.

End of questions.

No further questions will be accepted.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFQ DNR20*32

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

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|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

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Americas
Company

[Signature]
Authorized Signature

3/9/2020
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFQ DNR20*32

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

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| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amerigas
Company

J.P. Smith
Authorized Signature

3/16/20 20
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



State of West Virginia
Request For Quotation
Fuels

Procurement Folder : 689178

Document Description : Addendum No 04_Open-End Propane Contract - Cacapon Resort SP

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2020-03-13	2020-03-19 13:30:00	ARFQ 0310 DNR2000000032	5	Final

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON US	Vendor Name, Address and Telephone <i>Ameri'995</i> <i>126 East Third Ave</i> <i>Ranson, WV 25438</i> <i>800-222-0808</i>
WV 25303-1228	

FOR INFORMATION CONTACT THE

James H Adkins
(304) 558-3397
jamie.h.adkins@wv.gov

Signature X

FEIN #

23-2787917

DATE

3/16/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum No. 04 is issued to publish and distribute the attached information to the Vendor Community.

INVOICE TO		SHIP TO	
SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV25411-3300 US		SUPERINTENDENT DIVISION OF NATURAL RESOURCES CACAPON RESORT STATE PARK 818 CACAPON LODGE DR BERKELEY SPRINGS WV 25411 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Propane				

Commodity Code	Manufacturer	Model #	Specification
15111501			

Extended Description

Please see Exhibit A - Pricing Page

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Non-Mandatory Pre-Bid Meeting @ 10 a.m. EST	2020-02-20
2	Technical Question Deadline at 9:00 a.m. EST	2020-02-27

DNR2000000032	Document Phase Final	Document Description Addendum No 04_Open-End Propane Contract - Cacapon Resort SP	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

EXHIBIT A – Pricing Page

West Virginia Division of
Natural Resources

Cacapon Resort State Park
Open End Propane Service

**Quantities are estimates only. Actual needs of the Agency must be met whether greater, or less than those listed.*

Item	Tank Size	Description	Estimated Tanks	Cost per Unit	Extended Price
1	120 Gallon	Installation	21	\$0.00	
2	124 Gallon	Installation	1	\$0.00	
3	500 Gallon	Installation	15	\$0.00	
4	500 Gallon	Underground Installation	1	\$0.00	
5	1000 Gallon	Installation	4	\$0.00	
6	120 Gallon	Rental per Month	21	\$0.00	
7	124 Gallon	Rental per Month	1	\$0.00	
8	500 Gallon	Rental per Month	15	\$0.00	
9	500 Gallon	Underground Tank Rental per Month	1	\$0.00	
10	1000 Gallon	Rental per Month		\$0.00	
11	State Owned Tanks	Maintenance per Month	18	\$0.00	
Subtotal "A"					\$0.00

Shading indicates Vendor input required.

Item	Description	Unit of Measure	Vendor Proposed Pull Terminal	Estimated OPIS Propane Index Price	Vendor Mark Up	Unit Cost	Estimated Quantity* (Gallons per year)	Estimated Amount (Subtotal "B")
12	Propane LP Gas	Per Gallon	Greensburg PA	\$2.67	\$0.38	\$3.05	155,000*	\$472,750.00
Subtotal "A"								\$0.00
Subtotal "A" + Subtotal "B" =								\$472,750.00
TOTAL BID AMOUNT								\$472,750.00

- Items numbered 1 through 5 are for removal of existing tanks and complete installation of Vendor tanks and equipment. If no cost to Park, enter \$0.00
- Items numbered 6 through 10 are for monthly fee of Vendor tanks and equipment. If no cost to Park, enter \$0.00
- Item Number 11 is for maintenance of eighteen (18) State owned tanks and equipment. If no cost to Park, enter \$0.00
- Enter unit cost, calculate extended price and total for Subtotal "A".
- Item Number 12 enter name of Proposed Pull Terminal, Vendor will use. Enter a fixed amount for the mark-up (no percentage rate).
- Calculate the Unit Cost (by adding Estimated OPIS Price plus the Mark-Up). Multiply the unit cost by the estimated quantity per year for Subtotal "B"

Amerigas 126 E 3rd Ave Monson, WV 25438

Vendor

Authorized Vendor Signature

3/9/2020

Date

REQUEST FOR QUOTATION
West Virginia Division of Natural Resources – State Parks and Recreation
Cacapon Resort State Park- Open End Propane Contract

those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

- 9.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Michael Anderson

Telephone Number: 314-482-8331

Fax Number: 304-725-3458

Email Address: michael.anderson2@AmeriGas.com

24 Hour EMERGENCY Response:

Name: AmeriGas

Number: 800-222-0808

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Michael Anderson Territory Sales Representative
(Name, Title)

Michael Anderson Territory Sales Representative
(Printed Name and Title)

126 E 3rd Ave Ranson, WV 25438
(Address)

814-482-8331 Fax 304-725-3458
(Phone Number) / (Fax Number)

michael.anderson2@americas.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Americas
(Company)

Michael Anderson Territory Sales Rep
(Authorized Signature) (Representative Name, Title)

Michael Anderson Territory Sales Representative
(Printed Name and Title of Authorized Representative)

3/9/2020
(Date)

814-482-8331 Fax 304-725-3458
(Phone Number) (Fax Number)

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Americigas

Authorized Signature: [Signature] Date: 3/10/2020

State of West Virginia

County of Hampshire, to-wit:

Taken, subscribed, and sworn to before me this 10 day of March, 2020

My Commission expires January 31, 2024



NOTARY PUBLIC [Signature]